

OFFICER DECISION FORM

DECISION TO BE TAKEN BY: Director of Public Health

KEY DECISION YES

DIRECTORATE: Public Health

WARDS AFFECTED: All

SUBJECT: Outcome of the Public Health Re-commissioning Process for Information and Advice Services

1.0 DECISION:

- 1.1 The Director of Public Health has approved the award of a five-year contract commencing on 1 April 2024 and running until 31 March 2027 (with the option of two one-year extensions) at a total cost of £6,999,925.20 for Information and Advice services to Wirral Citizen Advice Bureau within the approved budget and as the highest scoring tenderer in accordance with the Most Economically Advantageous Tender criteria.

2.0 REASONS FOR THE DECISION

- 2.1 The current contract for the Information and Advice Services delivered by Wirral Citizen Advice Bureau will expire on 31st March 2024. A procurement exercise has been completed in accordance with Council Contract Procedure Rules.
- 2.2 The tender was evaluated against a 25% contract price, 10% Social Value and 65% contract quality ratio. The successful bidder met all the quality requirements within the allocated budget.

3.0 STATEMENT OF COMPLIANCE

- 3.1 The recommendations are made further to legal advice from the Deputy Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

4.0 DECLARATION OF INTEREST

- 4.1 N/A

Signed:

Officer: Dave Bradburn

Title: Director of Public Health

Date: 22nd November 2023

A list of background papers on this issue is held with:

Contact Officer: Jennifer Smedley, jennifersmedley@wirral.gov.uk

Date: 22nd November 2023

Date of Publication:

Date of Expiry of Call-In Period: (only applicable to Key Decisions)